



**President
Forrestfield Football Club**

Title	President
Division	Executive Committee
Reports To	N/A
Salary Details	Nil - Volunteer Position within club

The Role

To provide strong, efficient and effective leadership for the Forrestfield Football Club (FFC) ensuring the club is run efficiently administratively, financially and socially to support the on field activities; provide support to the Executive and Committee members to ensure the efficient operation of the Club; provide a safe and enjoyable recreational environment for all Club members and ensure all football activities are played in a competitive and fair spirit; & to promote the participation and achievement of the senior and junior football teams at the highest level and that all junior members are given the highest level of coaching and competition to promote their development to senior ranks within the Club.

Direct Relationships:

- Vice President
- 2nd Vice President (Seniors)
- Secretary
- Registrar
- Treasurer

Responsibilities	<ol style="list-style-type: none"> 1. Ensure committee members, team managers and coaches fulfil their responsibilities to the club. 2. Represent FFC at all WAFC and PFL meetings, gatherings and formal events 3. Manage/Chair monthly committee meetings and the club's AGM 4. Report activities of the portfolio to the membership of the AGM 5. Ensure that planning and budgeting for the future is carried out in accordance with the strategic direction of the FFC 6. Review Constitution, By-Laws and Rules of Competition 7. Ensure FFC football operations are managed effectively and efficiently so that on field performance is maximised 8. Participate with the Executive Committee to create and maintain the club's overall vision, strategic goals and values. 9. Identify and act upon external and internal opportunities for expansion in order to facilitate future growth of the club
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	<ul style="list-style-type: none"> 10. Assist with selection of Junior Coaches according to FFC policies and by-laws. 11. Assist with selection of Senior Coaches according to FFC policies and by-laws 12. Lead, contribute and guide a positive behavioural culture within the FFC 13. Be a facilitator for club activities 14. Liaise with relevant stakeholders including local Council 15. Be available to handle any disputes 16. Assist other Committee members in their duties as required.
Hours	<ul style="list-style-type: none"> 1. Approx 10-15 hours per week
Availability	<ul style="list-style-type: none"> 1. Attend PFL and WAFC President Meetings 2. Attend City of Kalamunda Council meetings/forums where relevant 3. Meet with key stakeholders when required 4. Attend Junior Games when required 5. Attend Seniors Games when required 6. Attend monthly FFC General Meetings (Held second Tuesday of each month) 7. Attend FFC AGM 8. Attend all major club and external events
Desirable Skillsets / Qualifications	<ul style="list-style-type: none"> 1. High Level communication and computer skills 2. High Level written skills 3. Be able to present to parents / participants / stakeholders 4. Well-developed organisational skills 5. ESSENTIAL: Well-developed public speaking skills