



Coach and Manager Coordinator - Modified Rules Forrestfield Football Club

Title	Coach & Manager Coordinator - Modified Rules
Division	General Committee
Reports To	Vice President
Salary Details	Nil - Volunteer Position within club

The Role

To coordinate, educate and assist Forrestfield Football Club (FFC) modified rules coaches with training techniques and on match days. To assist and educate team managers through club processes and systems.

Responsibilities	<ol style="list-style-type: none"> 1. Assist with the development FFC modified rules coaches and team managers 2. Guide Support and improve team training drills and skills (modified rules teams) 3. Manage and audit modified rules coaches accreditation 4. Offer assistance / advice for training skills and drills relating to modified rules 5. Plan and Coordinate education sessions (at various times) liaising with Coach and Manager Coordinator – Full Rules, for coaches as required in conjunction with the WAFC and Swan Districts Football Club 6. Plan & Coordinate pre-season education sessions, liaising with Coach and Manager Coordinator – Full Rules, for Team Managers and coaches 7. Recommend new equipment where required 8. Liaise with modified rules coaches and managers providing regular feedback on training and match days 9. Communicate updates to modified rules coaches and managers when required 10. Report on modified rules coaches when requested or required 11. Assist with selection process of modified rules club coaches 12. Support modified rules Coaches & Managers on promoting positive club and game day behaviours 13. Support & Guide modified rules coaches, managers and players where behavioural issues are present. 14. Support and guide modified rules managers and coaches with the rules of the game incl of playing ground requirements 15. Lead, contribute and guide a positive behavioural culture within the FFC
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Hours	1. Approx. 4 - 5 hours per week
Availability	<ol style="list-style-type: none"> 1. Attend modified rules team trainings on rotation basis (all teams) 2. Attend modified rules team games on rotation basis (all teams) 3. Attend monthly FFC General Meetings (Held second Tuesday of each month) 4. Attend FFC AGM 5. Attend WAFC coach coordinator meetings (approx. 3 per year)
Desirable Skillsets / Qualifications	<ol style="list-style-type: none"> 1. Sound Computer / email skills 2. Sound Communication skills 3. Be able to present to parents / participants / stakeholders 4. Sound organisational skills 5. DESIRABLE: Level 2 Coaching Accreditation 6. ESSENTIAL: Working with Children Card 7. ESSENTIAL: Level 1 Coaching Accreditation

